



DEPUTY COUNTY EXECUTIVE OFFICER





THE OPPORTUNITY

This is an outstanding career opportunity to join the Placer County Executive Office and contribute to the continued success of this progressive and innovative organization. Reporting to the Assistant County Executive Officer, this position is one of three Deputy County Executive Officers who, along with the fiscal manager, comprise the County Executive's Leadership Team. Specifically, this Deputy County Executive Officer will primarily facilitate effective policy-making and fiscal leadership to departments providing services in the areas of Administration and Financial, Land Use, Community and Culture.

VIBRANT COMMUNITIES WITH EXTRAORDINARY POTENTIAL

Placer County is a prosperous community characterized by a healthy and diverse economy, attractive business environment, and residents who benefit from high quality educational, safety, and healthcare infrastructure, in addition to a wide variety of outstanding recreational opportunities. The government center of Placer County (located in Auburn) is advantageously positioned 30 miles northeast of Sacramento. The total population is approximately 370,000 in both the unincorporated and incorporated (Auburn, Colfax, Lincoln, Loomis, Rocklin, and Roseville) areas of the County. Encompassing 1,506 square miles, Placer County is part of the greater Sacramento region, which also includes the counties of El Dorado, Sacramento, Sutter, Yolo, Nevada and Yuba. Lake Tahoe is a short 90-minute drive from the most distant point of the county.

EMPLOYER OF CHOICE AND QUALITY OF LIFE

Placer County is consistently ranked first for its quality of life and in the top healthiest counties in California. Home to Sierra College and William Jessup University, with plans for two additional universities to develop in the western

part of the County, Placer also offers exceptional outdoor recreation opportunities and scenic open spaces. A wide range of housing options exist in the County including multi-family, small lot suburban and urban residential projects, ranchettes, larger rural residential properties and extensive farmlands with a mix of farming and ranching opportunities.

Outdoor recreation activities in Placer County are abundant all year long from hiking and biking, to horseback riding, rafting on rivers, snowshoeing and skiing. Placer County has a strong heritage as part of California's Gold Country and is considered the Gateway to the Sierra.

COUNTY GOVERNANCE AND ORGANIZATION STRUCTURE

The County is governed by a five-member Board of Supervisors elected to four-year terms by voters within their respective districts. The responsibilities of the appointed County Executive Officer (CEO) are defined in County Charter. Six County officials are elected at-large (Assessor, Auditor-Controller, County Clerk-Recorder-Registrar of Voters, District Attorney, Treasurer-Tax Collector, and Sheriff-Coroner-Marshall). The County's budget for FY 2015-16 is \$816.7 million with a staff of approximately 2,500.

THE POSITION

The Deputy CEO assigned to this position will provide policy and fiscal leadership in collaboration with County departments; including the Community Development Resource Agency, Public Works and Facilities, Administrative Services, and the Placer County Library, among others. Typical management responsibilities for this position include:

- Development of policy recommendations and funding strategies related to construction or acquisition of capital infrastructure projects;

- Management of multidisciplinary teams in the development of policies, plans, goals, objectives, programs and procedures;
- Working with assigned departments on the development and implementation of budget models and policies including long-range projections and strategic recommendations;
- Working effectively with public officials, business leaders, citizen groups and department managers in interdepartmental and diverse team environments;
- Oversee and/or participate in negotiations with developers, lenders, title companies, various public agencies, property owners and tenants;
- Coordinate business-to-business, business-to-government and government-to-government forums to improve communication and understanding;
- Increase public awareness and understanding of complex regulatory issues and encourage participation in the development and implementation of solutions;
- Facilitate, coordinate, and lead multi-departmental and community projects to ensure a comprehensive approach in managing the County effectively and efficiently;
- Analyze legislation and ballot initiatives for potential impact on County services and operations; coordinate County's response to support, oppose and implement;
- Monitor and review operations of assigned departments for policy, fiscal, operational and political implications;
- Review, develop and coordinate the installation or implementation of new systems, projects, programs and procedures;
- Represent the County Executive Office with the public on a variety of boards, task forces and committees and with other public agencies related to assigned departments; participate in outside community and professional groups and committees; provide technical assistance as necessary;

THE IDEAL CANDIDATE

The ideal candidate will be adept at working in a fast paced and complex environment and possess proven leadership and management skills. The ideal candidate is a confident, knowledgeable, and highly experienced professional with a reputation for high standards of ethical conduct, collaboration and quality.

The successful candidate will be skilled at coordinating the activities of multiple departments to meet mandates or program objectives. They will regularly handle complex projects, which will require special expertise, sensitivity, and independent judgment. Candidates should understand public improvement and special assessment district financing including refinancing or restructuring of existing districts.

The ideal candidate will have experience working with developers, consultants and the business community in identifying opportunities that further economic investment in the region. Qualified candidates should have a solid understanding of the principles of contract administration, and development entitlements and permitting related to private development projects, and be familiar with the resources and practices utilized in urban and regional economic development programs. Candidates should have experience in establishing and maintaining effective working relationships within an organization as well as with local, regional, State and Federal government agencies and the private and nonprofit sectors.

The ideal candidate will have the ability to analyze, interpret, and explain complex regulations and policies and procedures, both orally and in writing. The ideal candidate will be skilled at overseeing the analysis of data and making responsible, professional and cost effective recommendations and reports.

The best qualified candidates will possess five years of increasingly responsible experience in local government, including two years of management responsibility. Experience in land use, real estate development, public financing and policy development is desirable. Candidates must also possess the equivalent to a



Bachelor's degree from an accredited college or university with major course work in business, planning, public administration or a related field. A Master's degree in a related field is highly desirable.

COMPENSATION

The annual salary range for this position is \$125,382 – \$152,401. Starting salary will be dependent upon qualifications. In addition, the County offers an attractive benefits package including:

- Retirement: The County participates in Social Security and the California Public Employees' Retirement System (CalPERS).
- Auto Allowance: \$550 per month automobile allowance if not assigned a permanent overnight vehicle.
- Cafeteria Plan: \$2,100 per calendar year to be taken in cash, deposited in a medical spending account, dependent care spending account or a sponsored 401(k) plan.
- Health, Dental and Vision Insurance: Choice of health insurance plans provided through CalPERS with the County paying 80% of the selected plan's total premium. The County pays for employee dental and vision insurance; dependent coverage available at employee's expense.
- Annual Leave: 100 hours of management leave to be used as time off or paid in cash, 13 thirteen paid holidays and vacation accrual of 10 – 25 days based on years of service.
- County provided life insurance \$50,000 and accidental death \$10,000.

TO BE CONSIDERED

To apply for this outstanding career opportunity, please submit a resume and an application via Placer County's website www.placer.ca.gov/jobs by **5:00 pm, Friday, June 3, 2016.**

Appointment to this position will be contingent upon successful completion of a post-offer, pre-employment background investigation, including fingerprint clearance and physical examination.

HUMAN RESOURCES DEPARTMENT

Equal Opportunity Employer
145 Fulweiler Avenue, Suite 200
Auburn CA 95603
(530) 889-4060
www.placer.ca.gov

Placer County is an equal opportunity employer and is committed to an active nondiscrimination program.



Thank you for your interest in employment with Placer County. Placer County is an equal opportunity employer and is committed to an active nondiscrimination program. It is the stated policy of Placer County that harassment and retaliation is prohibited and that all employees and applicants shall receive equal consideration and treatment. All recruitment, hiring, transfer and promotion will be based on the qualifications of the individual for the positions being filled regardless of sex, sexual orientation, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS), mental disability, medical condition (cancer or genetic characteristics/information), age (40 or over), marital status, pregnancy, childbirth and related medical conditions, or any other classification protected by federal, state or local laws or ordinance.